

COUNCIL MEETING AGENDA

Casper City Council

The Lyric, 230 W Yellowstone Hwy

Tuesday, February 6, 2024 at 6:00 p.m.



COUNCIL POLICY ON PUBLIC COMMENT

- I. Members of the public wishing to speak to an item already on the agenda, other than a public hearing or ordinance reading, may speak during the communications from persons present.
- II. When speaking to the City Council:
 - Please clearly state your name.
 - Direct all questions/comments to the Mayor and only the Mayor.
 - No personal obscenities or threats will be tolerated.
 - Speak to the City Council with civility and decorum.
- III. The City Council will not respond to any comments or questions concerning personnel matters; any such comments or questions will be referred to the City Manager. Public hearing comments and presentations will be limited to five minutes or less per person, and no time extensions will be permitted.
- IV. If Council chooses to address public comments, this will be done during the “Introduction of Measures and Proposals by City Council”.
- V. Willful disruption of, or the breach of the peace at, a Council Meeting may result in the removal of any such individuals or groups from the meeting.

Public input via email is encouraged: CouncilComments@casperwv.gov

Please silence cell phones during the City Council meeting.

AGENDA

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE

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3. APPROVAL OF COUNCIL MEETING MINUTES

A. Consent

1. Consideration of **Minutes of the January 16, 2024 Regular Council Meeting**, as Published in the Casper Star-Tribune on February 3, 2024.
2. Consideration of the **Minutes of the January 16, 2024 Executive Session**.
3. Consideration of **Minutes of the January 23, 2024 Special Council Meeting**, as Published in the Casper Star-Tribune on February 3, 2024.
4. Consideration of the **Minutes of the January 23, 2024 Executive Session**.

4. CONSIDERATION OF BILLS AND CLAIMS

5. PROCLAMATION: RANDOM ACTS OF KINDNESS

6. COMMUNICATIONS

A. From Persons Present

7. ESTABLISH DATES OF PUBLIC HEARINGS

A. Consent

1. Establish February 20, 2024 as the Public Hearing Date for:
 - a. Consideration of an **Ordinance Vacating a Segment of Alley** Abutting Lots 5, 6, and 7, **Kenwood Addition** to the City of Casper, Located South of 816 South Jackson Street.

8. PUBLIC HEARINGS

A. Ordinance

1. Approving a **Zone Change** of Multiple Properties Located **North of East 12th Street, Between South Conwell and South Lowell Streets**, from PUD (Planned Unit Development) to C-2 (General Business).
2. Approving the **Annexation and Zoning** of 0.51-Acres, More or Less, Described as Lot 5, **“Bryan Subdivision.”**

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3. **Ratifying All Actions Previously Taken Concerning City of Casper, Wyoming, Local Assessment District No. 160**, Confirming the Proceedings, Assessment Roll and Assessment Therefor; Assessing the Amounts in Said Roll on the Property in Said District; Creating a Lien Therefor and Prescribing the Priority Therefor; Directing the Certification of Said Roll by the City Clerk and Transmittal Thereof to the City Treasurer; Prescribing Notice That Said Assessment Shall Be Paid and the Terms Thereof; Providing for the Payment of Said Assessment; Creating a Special and a Separate Fund Therefor; Providing for the Collection of Delinquent Assessments; and, Prescribing Various Details Concerning Said Provisions.

B. Resolution

1. Amending the **Current Budget for the Fiscal Year Ending June 30, 2024, Second Amendment** to the Original Adopted Budget.

C. Minute Action

1. **Transfer of Ownership Interest for Retail Liquor License No. 15**, Wyoming Liquor, LLC, dba **Wyoming Discount Liquor**, Located at 4330 East 2nd Street.
2. **Transfer of Ownership Interest for Retail Liquor License No. 22**, Wyoming Spirits, Inc, dba **2nd Street Liquor & Wine**, Located at 939 East 2nd Street Ste 300,400, & 500.

9. SECOND READING ORDINANCE

- A. Amending Chapter 13.03 of the Casper Municipal Code Regarding **Utility Billing and Collection**.

1. Communications from Persons Present

10. RESOLUTIONS

A. Consent

1. Authorizing a Contract Between the City of Casper **Nelson/Nygaard Consulting Associates, Inc.** for the **Long-Range Transportation Plan**.
2. Authorizing a Contract Between the City of Casper and **Nelson/Nygaard Consulting Associates, Inc.**, for the **Casper Area Transit Fare Study**.

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3. Accepting a **Water Line Easement** from **JJM HYT CPR Hospitality, LLC**, as Part of the **Hyatt Place Hotel Site Development at 407 North Walsh Drive**.
4. Authorizing a Contract for Professional Services with **Xylem Water Solutions, USA, Inc.** for the **Calibration and Repair of Eleven Ozone Monitors Used at the Water Treatment Plant**.
5. Authorizing a Contract for Professional Services with **Frontier Precision, Inc.**, for the **City Surveying Equipment Upgrade**, Project No. 23-004.
6. Authorizing a Contract for Professional Services with **Western Heritage Consulting & Engineering, LLC**, for Design, Bidding, and Construction Administration Services for the **Parks Pedestrian Bridge Repairs**, Project No. 23-034.
7. Authorizing a Conservation Services Agreement Between the City of Casper, Wyoming, and the **Conservation Fund for Professional Services Regarding the Potential Sale of City Property Located Contiguous to the National Historic Trails Interpretive Center**.
8. Authorizing a **Lease Agreement** with the **Casper Airmodelers' Association, Inc.**, for the Operation of the Casper Airmodelers' Facility.
9. Approving and Adopting the **Westwinds Land Use and Extension Study** for the Casper Metropolitan Area.

11. MINUTE ACTION

A. Consent

1. Authorizing the **Purchase of a Used Residential Trash Truck** from **CMI-TECO**, in an Amount Not to Exceed \$45,000, for Use in the Casper Solid Waste Division.
2. Authorizing the **Purchase of Nine (9) New Four-Door Half-Ton 4-Wheel Drive Police Pickup Trucks** from **Fremont Motors, Sheridan, Wyoming**, For Use by the Casper Police Department, in the Total Amount of \$401,773.00.
3. Authorizing the **Purchase of One (1) New Trailered Hydro Excavator**, in the Total Amount of \$67,414.03, from **Ditch Witch West**, for Use by the Water Distribution of the Public Services Department.

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4. Authorizing the **Purchase of Two (2) New Side-Loading 27-Yard Sanitation Trucks** from **CMI Teco**, for Use in the Sanitation Division of the Public Services Department, in the Total Amount of \$660,998.00.
5. Authorizing the **Purchase of One (1) New or Used Hydraulic 36-Ton Excavator** from **WY Machinery**, in the Total Amount of \$329,931.66, for Use by the Balefill Division of the Public Services Department.
6. Authorizing the Appointment of **Jim Gunderson and Amanda Sewell** to the **Parks & Recreation Advisory Board**.
7. Appointing **Katelynn Larsen** to the **Casper Historic Preservation Commission**.

12. INTRODUCTION OF MEASURES AND PROPOSALS BY CITY COUNCIL

13. ADJOURN INTO EXECUTIVE SESSION: PERSONNEL

14. ADJOURNMENT OF REGULAR MEETING

Upcoming Council Meetings

Regular Council Meetings

6:00 p.m. Tuesday, February 20, 2024 – The Lyric

6:00 p.m. Tuesday, March 5, 2024 – The Lyric

Work Sessions

4:30 p.m. Tuesday, February 13, 2024 – The Lyric

4:30 p.m. Tuesday, February 27, 2024 – The Lyric

ZONING CLASSIFICATIONS

FC	Major Flood Channels & Riverbanks	PUD	Planned Unit Development
AG	Urban Agriculture	HM	Hospital Medical
R-1	Residential Estate	C-1	Neighborhood Convenience
R-2	One Unit Residential	C-2	General Business
R-3	One to Four Unit Residential	C-3	Central Business
R-4	High-Density Residential	C-4	Highway Business
R-5	Mixed Residential	M-1	Limited Industrial
R-6	Manufactured Home (Mobile) Park	M-2	General Industrial
PH	Park Historic	SMO	Soil Management Overlay

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